



RABINDRANATH TAGORE INSTITUTE OF HOTEL MANAGEMENT

AN ISO9001:2015 AND 29990:2010 Certified Organization

HOTEL MANAGMENT 2022-2023



 **18008891005**

Regd. Office:- 8 No, Bannerjee Lane, Ranaghat, Nadia
Head Office :- 52/1 Surya Sen Street, Kolkata-700009

Chairman's Desk



My dear sister,brother & aspirants

First of all pronam to legend kabiguru Rabindranath Tagore, who is the path finder of the vast education ocean, then I congratulate U for choosing RTPAA. RTPAA develop its own syllabus, study notes, documents etc, by taking the help of renowned peofessors, Teachers, Ecpert from various Paramedical Institution organization.From the interest of our Franchisee & Students RTPAA has introduced online verification/ examination/ certification process facilities thourht India.We have a vast knowledge & experience of Paramedical & Management training for about 3 year, which will help our Franchisees & Students to reach the top. We sincerely invite all valuable suggestions from esteemed teachers for further improvement
Sincerely

Hanuak Mondal
Chairman cum (CMD)



Mr. Bappa Mondal
Secretary



Mr. Binayak Sharma
Adviser



Our Strength ...
RIHM Team
always ready to help....



Reason to partner with us

- ✳ An Autonomus Institute Registered Under Indian Trust ACT,
- ✳ Govt Of West Bengal Reg No-IV-1903-07512/17
- ✳ M.S.M.E.Govt of India and Niti Aagoy Regd.
- ✳ Pledge Certified MOA and MHFW
- ✳ AN ISO9001:2015 AND 29990:2010 Certified Organization
- ✳ Low and Affordable Course Fees
- ✳ Updated Study Materials – Pen, ID, Note Book, Book & Bag etc.
- ✳ Student Certificate & Mark Sheet with Envelope
- ✳ Online Student Registration and Result verification
- ✳ Unlimited Mock Test and Online Exam.
- ✳ Bulk SMS Service for Student Gentle reminder and offer time to time

Our Service and Support

- | | |
|---|--|
| <ul style="list-style-type: none"> ✳ Faculty Support ✳ Corporate Advertisement Support ✳ Designing Support of Advertisement Materials (Local promotional item) ✳ Monthly compulsory visit by the District ✳ Half yearly visit by the State Coordinator ✳ Yearly visit by the Head Office ✳ Making Strategic planning for the marketing activities ✳ Marketing Training & Support ✳ Conducting Seminar Support ✳ Counsellor Training | <ul style="list-style-type: none"> ✳ Online Examination Support with online admit ✳ Website – www.rtpaa.in ✳ Online Software Support ✳ Award Schemes every year for top performing centres |
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Sample Certificate



RABINDRANATH TAGORE INSTITUTE OF HOTEL MANAGEMENT

CERTIFICATE

This is to Certify that.....
Father's / Guardian's Name
having Registration No.....
on Successfully completion of the Course
of..... Month duration from..... to..... with Grade
from.....



Kanaka modal

President
RTNYC

Director
Study Centre

A Unit Of Rabindranath Tagore Foundation Educational Trust

80% & Above	70% & 79%	50% & 69%	40% & 49%	Below 40%
Grade A+	Grade A	Grade B	Grade C	Fail

HOTEL MANAGEMENT & TOURISM SCHOOL

Course Code	Course Name / Eligibility Criteria / Course Content	Duration
HMTS001	DIPLOMA IN HOTEL MANAGEMENT & TOURISM	TWO YEARS
HMTS002	DIPLOMA IN HOTEL MANAGEMENT & CATERING SCIENCE	TWO YEARS
HMTS003	DIPLOMA IN HOTEL MANAGEMENT	ONE YEAR
HMTS004	DIPLOMA IN INSTITUTIONAL HOUSE KEEPING	ONE YEAR
HMTS005	DIPLOMA IN HOTEL OPERATION & MANAGEMENT	TWO YEARS
HMTS006	DIPLOMA IN TOURISM ADMINISTRATION	ONE YEAR
HMTS007	BAKERY BAKING TECHNICIAN	SIX MONTHS
HMTS008	TRAVEL COUNSELORS	SIX MONTHS
HMTS009	PREPARATION OF TOMATO KETCHUP/PICKLES	ONE MONTH
HMTS010	DIPLOMA IN FOOD PRODUCTION	ONE YEAR
HMTS011	DIPLOMA IN FOOD AND BEVERAGE SERVICE	ONE YEAR
HMTS012	DIPLOMA IN BAKERY AND CONFECTIONERY	ONE YEAR
HMTS013	DIPLOMA IN FRONT OFFICE MANAGEMENT	ONE YEAR
HMTS014	CANNING AND PRESERVATION	SIX MONTHS
HMTS015	TOURIST GUIDE	SIX MONTHS
HMTS016	SNACKS PRESERVATION	ONE MONTH
HMTS017	COUNTER SALE/RESERVATION ASSISTANT	TWO MONTHS
HMTS018	VINEGAR MAKING	ONE MONTH
HMTS019	BELL CAPTION	3 MONTHS
HMTS020S	MALL HOTEL & MOTEL OPERATING TECHNIQUES	SIX MONTHS
HMTS021	VEGETABLE CARVING	ONE MONTH
HMTS022	FISH FOOD PROCESSING	ONE MONTH
HMTS023	FRUIT PROCESSING (JAM, JELLY, JUICE)	ONE MONTH
HMTS024	ATTENDANTS IN STAR HOTEL, FLIGHT & RAILWAY CATERING	3 MONTHS
HMTS025	GENERAL RECEPTIONIST	SIX MONTHS

HOTEL MANAGEMENT & TOURISM SCHOOL

Course Code	Course Name / Eligibility Criteria / Course Content	Duration
HMTS026	TOURISM AND TRAVEL TECHNICIAN	ONE YEAR
HMTS027	FOOD AND BEVERAGE SERVICE	SIX MONTHS
HMTS028	DIPLOMA IN CORPORATE HOUSE KEEPING	ONE YEAR
HMTS029	DIPLOMA IN PROFESSIONAL COOKERY	ONE YEAR
HMTS030	CATERING SCIENCES	SIX MONTHS
HMTS031	SNACKS PRODUCTION	SIX MONTHS
HMTS032	DIPLOMA IN FOOD PRESERVATION	ONE YEAR
HMTS033POST	DIPLOMA IN HOSPITALITY MANAGEMENT	ONE YEAR
HMTS034POST	DIPLOMA IN HOTEL MANAGEMENT & CATERING SCIENCES	ONE YEAR
HMTS035	DIPLOMA IN FOOD TECHNOLOGY COURSE	ONE YEAR
HMTS036	DIPLOMA IN HOUSE KEEPING	ONE YEAR
HMTS037	DIPLOMA IN HOTEL MANAGEMENT & TOURISM	ONE YEAR
HMTS038	DIPLOMA IN HOTEL MANAGEMENT & CATERING SCIENCE	ONE YEAR
HMTS041	DIPLOMA IN CULINARY SKILLS	ONE YEAR
HMTS045	DIPLOMA IN CATERING TECHNOLOGY	ONE YEAR
HMTS046	ADVANCED DIPLOMA IN CULINARY SKILLS	ONE YEAR
HMTS047	DIPLOMA IN FOOD AND NUTRITION	TWO YEARS
HMTS048	FOOD PROCESSING AND PRESERVATION	SIX MONTHS
HMTS049	TOURISM AND TRAVEL AGENCY MANAGEMENT	SIX MONTHS
HMTS050	DIPLOMA IN HOSPITALITY MANAGEMENT	ONE YEAR
HMTS051	CRAFTSMANSHIP IN BARTENDING	3 MONTHS
HMTS052	ADVANCED MIXOLOGY	SIX MONTHS
HMTS053	DIPLOMA IN MIXOLOGY & BARTENDING	ONE YEAR

DIPLOMA IN HOTEL MANAGEMENT & TOURISM

Course Code	Course Name / Eligibility Criteria / Course Content	Duration
HMTS001-01	COMMUNICATIVE ENGLISH AND COMPUTER FUNDAMENTALS	ONE YEARS
HMTS001-02	HOTEL & TOURISM INDUSTRY	ONE YEARS
HMTS001-03	FRONT OFFICE MANAGEMENT - I	ONE YEARS
HMTS001-04	F & B PRODUCTION MANAGEMENT - I	ONE YEARS
HMTS001-05	F & B SERVICE MANAGEMENT - I	ONE YEARS
HMTS001-06	HOUSEKEEPING MANAGEMENT - I	ONE YEARS
HMTS001-13	TOURISM MANAGEMENT	TWO YEARS
HMTS001-14	FRONT OFFICE MANAGEMENT - II	TWO YEARS
HMTS001-15	F & B PRODUCTION MANAGEMENT - II	TWO YEARS
HMTS001-16	F & B SERVICE MANAGEMENT - II	TWO YEARS
HMTS001-17	HOTEL ACCOUNTING & BOOK KEEPING	TWO YEARS

DIPLOMA IN INSTITUTIONAL HOUSE KEEPING

Course Code	Course Name / Eligibility Criteria / Course Content	Duration
HMTS004-01	COMMUNICATIVE ENGLISH AND COMPUTER FUNDAMENTALS	ONE YEARS
HMTS004-02	HOUSEKEEPING(CLEANING)	ONE YEARS
HMTS004-03	LINEN/LAUNDARY	ONE YEARS
HMTS004-04	FIRST AID/HYGIENE/MAINTENANCE	ONE YEARS
HMTS004-05	ADVANCED HOUSEKEEPING	ONE YEARS
HMTS004-06	ELEMENTS OF INTERIOR DECORATION	ONE YEARS

DIPLOMA IN HOTEL MANAGEMENT & CATERING SCIENCE

Course Code	Course Name / Eligibility Criteria / Course Content	Duration
HMTS002-01	COMMUNICATIVE ENGLISH AND COMPUTER FUNDAMENTALS	ONE YEARS
HMTS002-02	FRONT OFFICE MANAGEMENT - I	ONE YEARS
HMTS002-03	FOOD & BEVERAGE SERVICE MANAGEMENT - I	ONE YEARS
HMTS002-04	ACCOMMODATION OPERATION MANAGEMENT	ONE YEARS
HMTS002-05	FOOD & BEVERAGE PRODUCTION MANAGEMENT - I	ONE YEARS
HMTS002-06	TOURISM MANAGEMENT & PRINCIPLES OF MANAGEMENT	ONE YEARS
HMTS002-13	ACCOMMODATION OPERATION MANAGEMENT-II	TWO YEARS
HMTS002-14	FRONT OFFICE MANAGEMENT - II	TWO YEARS
HMTS002-15	F & B PRODUCTION MANAGEMENT - II	TWO YEARS
HMTS002-16	F & B SERVICE MANAGEMENT - II	TWO YEARS
HMTS002-17	HOTEL ACCOUNTANCY & HYGEINE AND SANITATION	TWO YEARS

DIPLOMA IN HOTEL MANAGEMENT

Course Code	Course Name / Eligibility Criteria / Course Content	Duration
HMTS003-01	COMMUNICATIVE ENGLISH AND COMPUTER FUNDAMENTALS	ONE YEARS
HMTS003-02	FRONT OFFICE MANAGEMENT - I	ONE YEARS
HMTS003-03	FOOD & BEVERAGE SERVICE MANAGEMENT - I	ONE YEARS
HMTS003-04	ACCOMMODATION OPERATION MANAGEMENT	ONE YEARS
HMTS003-05	FOOD & BEVERAGE PRODUCTION MANAGEMENT - I	ONE YEARS
HMTS003-06	TOURISM MANAGEMENT & PRINCIPLES OF MANAGEMENT	ONE YEARS
HMTS003-07	HOTEL ACCOUNTANCY & HYGIENE AND SANITATION	ONE YEARS



RABINDRANATH TAGORE FOUNDATION

AN EDUCATIONAL TRUST

OUR DIVISION



KABIGURU FINEARTS & CULTURAL ACADEMY



Rabindranath Tagore National Youth Centre



**RABINDRANATH TAGORE INSTITUTE
OF DISTANCE EDUCATION**



**RABINDRANATH TAGORE
VOCATIONAL INSTITUTE**



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